



San Diego Chapter

EDUCATION SCHOLARSHIP APPLICATION PACKAGE

EDUCATION SCHOLARSHIP



Community managers are the professional backbone of the communities they serve, providing the knowledge and expertise that is crucial to the successful management and operation of associations.

The Mission of the San Diego Chapter of Community Associations Institute Education Scholarship is to support CAI members in their pursuit of education and professional development opportunities who would otherwise not be able to do so without assistance.

The CAI San Diego Education Scholarship Fund was established in 2007 to provide CAI members with access to top-level education courses and programs. The scholarship will benefit those individuals who are currently members of CAI and have been working in the community management industry for at least 6 months.

The San Diego Chapter of CAI may award several scholarships each year for PMDP Courses to CAI Management Members. The scholarship is to be used toward the cost of any CAI sponsored PMDP course only and does not include travel or accommodation expenses. Exam re-test fees are not covered by scholarship funds. Reimbursement of up to 50% of the total cost of the PMDP course is available upon eligibility and approval. All applications will be reviewed by the CAI Board of Directors for eligibility.

SCHOLARSHIP FUNDS ELIGIBILITY

Scholarship eligibility is based on the following criteria:

- Must be a member of CAI San Diego in good standing
- Must agree to abide by CAI Professional Manager Code of Ethics
- Must obtain a letter(s) of recommendation from one of the following:
 - Two Community Association Board Members
 - One Community Association Manager, in good standing, with at least a one of the following designations; CMCA, AMS or PCAM.
- Must provide proof that employer's policy does not provide for tuition reimbursement for education or professional development opportunities. (Partial employer tuition will be considered)
- Member must obtain 30 points by performing a combination of the below either directly through CAI or other industry related organizations within the previous 12 Months:
 - Speaker/Presentation: 20 Points
 - Attendance at Education Program: 10 Points
 - Attendance at Morning Program: 10 Points
 - Attendance at Trade Show: 10 Points
 - Committee Involvement: 5 Points per Month

SCHOLARSHIP APPLICATION

To apply for a scholarship, submit a completed Applicant Information Form, the letter(s) of recommendation as indicated above, along with a bio or resume for consideration of the Committee. The bio/resume should not be more than one page.



SCHOLARSHIP SELECTION CRITERIA

The Manager Support Committee determines each award primarily on the merit of the completed application packet. The Manager Support Committee consists of members of the Board of Directors of the San Diego Chapter of Community Association Institute.

EDUCATION SCHOLARSHIP

Application Information Form

Name: _____

Job Title: _____

Company: _____

Address: _____

Phone: _____ Email: _____

PMDP Course, Date and Location for scholarship requested:

30 Points by performing a combination of the following either through CAI or an industry related organization within the previous 12 Months; speaker or presentation (20 Points), education program attendance (10 points), morning program attendance (10 Points), tradeshow attendance (10 points), active on CAI San Diego Committee (5 points per month):



I have read and agreed to the above guidelines and procedures for this Educational Scholarship:

Name: _____

Signature: _____ **Date:** _____

The completed Application Information Form shall include the following items to be considered by the Committee and/or CAI Board of Directors:

- Completed Application Information Form
- Letter(s) of Recommendation
- Application Bio or Resume (no more than one page)
- Proof that Employers Policy does not provide for education or professional opportunities

Mail application with items noted above to:

*San Diego Chapter – Community Association Institute
3914 Murphy Canyon Road, Suite A114
San Diego, CA 92123-4474*

Via Email to:

reagan@cai-sd.org